



Council Agenda Report

To: Mayor Pierson and Honorable Members of the City Council

Prepared by: Heather Glaser, City Clerk

Approved by: Reva Feldman, City Manager

Date prepared: December 16, 2020 Meeting date: January 11, 2021

Subject: City Council Subcommittees, Ad Hoc Committees and Outside Agency Appointments

RECOMMENDED ACTION: 1) Review current City Council Subcommittees, determine whether to retain each Subcommittee, and affirm, modify or make new appointments as necessary; 2) Confirm which City Council Ad Hoc Committees have completed assigned tasks and dissolve such Committees or determine to retain the Committee and affirm, modify or make new appointments as necessary; 3) Consider creation of new City Council Ad Hoc Committees and appoint members; and 4) Affirm Outside Agency appointments and make appointments as necessary.

FISCAL IMPACT: There is no fiscal impact associated with the recommended action.

WORK PLAN: This item was not included in the Adopted Work Plan for Fiscal Year 2020-2021. This is part of normal staff operations.

DISCUSSION: The reorganization of and appointment to City Council Subcommittees, Ad Hoc Committees and Outside Agencies occurs after the City's General Municipal Election held in November of even-numbered years.

Following are the previous appointments to City Council Subcommittees. The Council should affirm or modify appointments and make any necessary appointments to fill vacancies.

City Council Subcommittee	Members
Administration & Finance Subcommittee	Mullen / Peak
Environmental Sustainability Subcommittee	Peak / Wagner
Library Subcommittee	Farrer / Wagner

City Council Subcommittee	Members
Parks and Recreation Subcommittee	Mullen / Peak
Public Safety Subcommittee	Farrer / Pierson
Public Works Subcommittee	Pierson / Wagner
Zoning Ordinance Revisions & Code Enforcement Subcommittee (ZORACES)	Peak / Wagner

Following are the previous appointments to City Council Ad Hoc Committees. Pursuant to the Ralph M. Brown Act, Ad Hoc Committees may be used only to perform a single limited task and are not permitted to have continuing jurisdiction over a subject matter area or particular issue.

In an effort to formally dissolve those Ad Hoc Committees that have completed assigned tasks, staff requests Council review the following list and determine if the tasks have been completed. If so, the Ad Hoc Committee should be dissolved. If the task has not been completed, the Council should determine to retain the Ad Hoc Committee and affirm or modify appointments and make any necessary appointments to fill vacancies.

Ad Hoc Committee	Date Established	Purpose	Members
City Council Policy Review Ad Hoc	April 8, 2019	To review the City Council Policies and bring back any recommended revisions to the Council.	Farrer / Wagner
Disaster Response and Recovery Ad Hoc	January 14, 2019	To coordinate disaster and fire education preparedness and make recommendations to the Council with respect to additional emergency preparedness actions.	Farrer / Pierson
School District Separation Ad Hoc	October 9, 2017	To monitor the petition for school unification and make recommendations to the Council with respect to any action required by the City regarding separation from the Santa Monica-Malibu Unified School District.	Farrer / Mullen

Following are outside agencies on which the Council has appointments that should be affirmed and/or updated by the Council as noted. Outside agency appointments listed as titles cannot be changed. All appointments are delegate/alternate unless otherwise noted.

Outside Agency	Delegate/Alternate
California Contract Cities Association	Farrer / Pierson
California Joint Powers Insurance Authority (CJPIA)	Pierson / Wagner
Clean Power Alliance of Southern California	Peak / Mullen
Las Virgenes – Malibu Council of Governments (COG)	Farrer / Pierson
Los Angeles International Airport Community Noise Roundtable	Mullen / Public Works Director
League of California Cities, Los Angeles County Division	Mayor / Mayor Pro Tem
Los Angeles County City Selection Committee	Mayor
Malibu Public Facilities Authority (a Joint Powers Authority between City of Malibu and Santa Monica College)	Mayor and Mayor Pro Tem (two-person appointment)
Metropolitan Transportation Authority, North County Sector	Mayor
North Santa Monica Bay Watershed Council Executive Committee	Wagner / Peak
Pacific Coast Highway Taskforce	Peak and Pierson (two-person appointment)
Santa Monica Bay Restoration Commission ¹	Wagner / Peak
Santa Monica Mountains Conservancy Advisory Committee ²	Patt Healy
Southern California Association of Governments (SCAG) ³	Vacant
Trails Working Group	Vacant
Water Education Foundation	Vacant

¹ Appointed by Las Virgenes-Malibu Council of Governments.

² Santa Monica Mountains Conservancy meets on the fourth Monday of each month, which conflicts with Regular City Council meetings. There is no provision for an alternate appointment.

³ Appointed by Las Virgenes-Malibu Council of Governments.

On April 12, 2017, the Council deferred appointments to the Trails Working Group and the Water Education Foundation until such a time as it became necessary. Below is additional information regarding the functions of each:

Trails Working Group:

On March 13, 2006, representatives of the National Park Service, State Parks and the Santa Monica Mountains Conservancy met with City staff and the Chair of the Trails Master Plan Advisory Committee (disbanded by Council on January 28, 2013) to discuss issues related to the planning and acquisition of trails. City staff and agency representatives in attendance agreed to form the Trails Working Group and to continue to meet on a monthly basis. The group requested that a member of the City Council be formally designated to attend and participate in future meetings.

On April 10, 2006, then-Councilmember Jennings was designated to represent the City Council on the Trails Working Group, which was formed to improve coordination between local, State and Federal agencies with respect to the planning and acquisition of trails. No formal updates to Council regarding the Trails Working Group were found in the minutes of Council meetings since that time.

Water Education Foundation:

On March 13, 2006, then-Councilmember Jennings was designated to represent the City Council to obtain information and attend events of the Water Education Foundation. The Water Education Foundation is a non-profit, impartial, tax-exempt organization whose mission is to create a better understanding of water issues and foster public understanding and resolution of water resource issues through facilitation, education, and outreach. The foundation holds statewide water briefings in addition to regional water issue tours.

The Council may wish to defer designating a representative from the Council to the Trails Working Group and the Water Education Foundation until such a time as it becomes necessary.

ATTACHMENTS: None.